Atkinson Elementary PTA

General Membership Meeting

January 20, 2015

**Call to Order:**

President Trish Parks called to order the general membership meeting of the Atkinson PTA at 6:30 PM in the school library. A quorum of members was present. See attached sign in sheet (Attachment A)

**Approval of Minutes:**

Carissa Harrison, Secretary, presented the minutes of the December general membership meeting. The minutes were approved, as written, by the membership.

**Playground Committee Report:**

* Atkinson parent Chad Honl provided an update for the playground committee (Attachment B).
* Trish moved to pull $7600 out of PTA savings and put it in the 2014-15 budget for the playground committee to kick start funding on the playground plans (Attachment C). The membership approved this motion.

**Treasurer’s Report:**

PTA Treasurer Natasha Nielsen presented the financial report (Attachment D). As discussed, we have added line items for the following new expenditures in the 2014-15 budget: computer room upgrade (under “Enrich and Promote”), playground improvement project (under “Enrich and Promote”), and laptop/ printer ink (under PTA Expenses).

**Fundraising Report:** (Annie)

PTA’s biggest fundraiser, the school auction, will be on April 18th. A procurement letter and sponsorship packet are on the PTA bulletin board and everyone is encouraged to procure items for the auction.

**Board Report:** (Trish)

* The PTA Board is looking for a Programs Chair and an Immersion Liaison to serve on the Board for the remainder of this school year.
* Results from PTA’s After School Programs Survey: 50% of respondents said they already have other plans after school, 13% said money is an issue. No one said they were willing to run a scholarship program for after school programs. Based on these results, PTA will not be managing a scholarship program for after school programs this year. Private vendors will continue to offer after school programs. If Atkinson parents want to run an afterschool program, they can still come to the PTA and ask for funding.
* Spring Event: We are looking for someone to organize a Spring community event, possibly a “bring your own” picnic with an organized game on the playground.
* The Board will come back next month with proposed changes to the Standing Rules that establishes a minimum for carryover funds in the PTA budget to ensure we have sufficient funds at the beginning of each school year. We would also like to add language to the Standing Rules regarding shadow officers for the President and Treasurer positions.

**Unfinished Business:**

* Trish presented a motion that the paddle raise special appeal at the 2015 annual auction be a fundraiser for the Atkinson Foundation with the understanding that the Foundation will contribute $750 towards auction expenses (Attachment E). Moved by Pia. Seconded by Susan. Approved.
* Cristen is willing to plan a Grandparents Day. Date and details TBD.

**Announcements:**

* Lunar New Year celebration will be on Friday, February 20. Volunteers needed.
* Wellness Committee is going to be looking at providing info and stretching/ physical activities to do during the students’ state testing in March/April.
* Next general PTA meeting: February 17. There is not a March general meeting, but the Board will meet to put together a proposed budget for next year. We will present the proposed budget at the April general meeting and then vote on it at the May general meeting.
* February 12th is “Connect to Atkinson” night. We need volunteers, especially those who speak Spanish and Vietnamese.

**Adjournment:**

President Trish Parks called the meeting adjourned at 7:50 PM.

Prepared by,

Carissa Harrison, Secretary

Attachments:

1. Sign-In Sheet
2. Playground Committee Report
3. Motion #1
4. Financial Report
5. Motion #2

Date Presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved as Written – or – Amended – or – Corrected

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President Secretary